



GWAUN CAE GURWEN COMMUNITY COUNCIL

ORDINARY MEETING MINUTES

18:30 on Tuesday, 13th February 2024

MEETING OPENED: 18:34

MEMBERS PRESENT:

Cllr. S. Thomas (Chair), Cllr. B. Davitt, Cllr. D. Jones, Cllr. S. Jordan, Cllr. D. Keeley, Cllr. C. Petrie, Cllr. L. Preece & Cllr. L. Prescott.

ALSO IN ATTENDANCE:

Ellen Launchbury & Kim Tanner

166. APOLOGIES (ITEM 1):

Cllr. A. Lacey, Cllr. S. Lane, Cllr. Ff. Lewis, Cllr. S. Reynolds & Alison Davies (NPT LAC).

167. DECLARATIONS OF INTEREST (ITEM 2):

Cllr. L. Prescott – Urgent Business (Item 22) – Prejudicial.

168. MEETING CONDUCT (ITEM 3):

Chair welcomed all and asked that phones be set to silent. Reminded members to raise their electronic hand to vote or indicate if they wish to speak, to wait to be called before speaking and remain on mute while not speaking. Members were reminded to treat each other with dignity and respect.

169. CO-OPTION APPLICATION (ITEM 4):

a) KIM TANNER

MOTION: TO CO-OPT KIM TANNER AS A COUNCILLOR.

APPROVED

PROPOSED BY: Cllr. L. Prescott

SECONDED BY: Cllr. L. Preece

FOR: Cllr. B. Davitt, Cllr. D. Jones, Cllr. S. Jordan, Cllr. D. Keeley, Cllr. C. Petrie, Cllr. L. Preece, Cllr. L. Prescott & Cllr. S. Thomas.

AGAINST: None.

ABSTAINED: None.

170. CHAIRS ANNOUNCEMENTS (ITEM 5):



Chair apologised but have been unable to meet with Ellen Launchbury as we have both been poorly but we will get it done soon.

Big thank you to our Temporary Caretaker and Vice Chair for their excellent work at the Community Centres, they are much cleaner and more welcoming and we are receiving positive feedback!

Been contacted by Audit Wales about the next annual return, I have forwarded this to RFO along with contact from Deryck at Audit Wales chasing the outstanding ones.

171. QUESTIONS FROM THE PUBLIC (ITEM 6):

No members of the public present.

172. COUNTY BOROUGH COUNCILLOR REPORTS (ITEM 7):

a) CLLR. S. REYNOLDS:

Not present.

b) CLLR. S. THOMAS:

Mainly focused on budget at the moment, awaiting an update currently.

173. PCSO UPDATE (ITEM 8):

PCSO not present.

174. LOCAL AREA CO-ORDINATOR REPORT (ITEM 9):

LAC not present.

175. PREVIOUS MINUTES (ITEM 10):

a) ORDINARY MEETING – 09/01/2024

MOTION: TO ACCEPT THE MINUTES AS A TRUE AND ACCURATE RECORD.

APPROVED

PROPOSED BY: Cllr. L. Prescott **SECONDED BY:** Cllr. D. Keeley

FOR: Cllr. B. Davitt, Cllr. D. Jones, Cllr. S. Jordan, Cllr. D. Keeley, Cllr. C. Petrie, Cllr. L. Preece, Cllr. L. Prescott & Cllr. S. Thomas.

AGAINST: None.

ABSTAINED: None.

b) EXTRAORDINARY MEETING (PRIVATE) – 25/01/2024

MOTION: TO ACCEPT THE MINUTES AS A TRUE AND ACCURATE RECORD.

APPROVED

PROPOSED BY: Cllr. L. Preece **SECONDED BY:** Cllr. B. Davitt

FOR: Cllr. B. Davitt, Cllr. D. Jones, Cllr. S. Jordan, Cllr. D. Keeley, Cllr. C. Petrie, Cllr.



L. Preece, Cllr. L. Prescott & Cllr. S. Thomas.

AGAINST: None.

ABSTAINED: None.

176. MATTERS ARISING (ITEM 11):

Cllr. L. Prescott queried if there is an update on the defibrillator situation at Cwmgors Rugby Club... there is no progress to report.

177. PLANNING APPLICATIONS (ITEM 12):

- | | | |
|---------------|---------------|---------------|
| a) P2023/0975 | c) P2024/0017 | e) P2024/0042 |
| b) P2024/0018 | d) P2023/0512 | f) P2024/0043 |

No comments, concerns or questions raised on any of the Planning Applications.

178. COMMUNITY FUNDS (ITEM 13):

a) NEATH MODEL RAILWAY CLUB

Chair/Acting Clerk is still awaiting updated forms.

b) PLANT DEWI – DONATION

Members noted that the group is not registered with CIW despite meeting the criteria to do so, if a parent and baby/toddler group meets more than once a week or for longer than 2 hours it should be registered with CIW.

Council agreed we would hold off on a donation until they are registered with CIW or abiding by the thresholds for not being registered.

c) KIDS CANCER CHARITY – DONATION

MOTION: TO DONATE £300 TO THE KIDS CANCER CHARITY

APPROVED

PROPOSED BY: Cllr. L. Prescott

SECONDED BY: Cllr. B. Davitt

FOR: Cllr. D. Jones, Cllr. S. Jordan, Cllr. D. Keeley, Cllr. C. Petrie, Cllr. L. Preece, Cllr. L. Prescott & Cllr. S. Thomas.

AGAINST: None.

ABSTAINED: None.

18:58 **CLLR. B. DAVITT LEFT THE MEETING.**

179. COMMITTEES & APPOINTMENTS (ITEM 14):

Nothing to discuss.

180. POLICIES & PROCEDURES (ITEM 15):



Nothing to discuss.

181. QUOTES & REPAIRS (ITEM 16):

a) FINANCE COMMITTEE RECOMMENDATIONS

MOTION: TO APPROVE THE PURCHASE OF 6 PAPER TOWEL DISPENSERS, 2 CENTREFEED BLUE ROLL DISPENSERS, 5 TOILET ROLL DISPENSERS, 5 RUBBISH & RECYCLING BINS, A WIRELESS CAMERA AND 2 SD CARDS FOR THE COMMUNITY CENTRES.

APPROVED

PROPOSED BY: Cllr. L. Prescott

SECONDED BY: Cllr. D. Keeley

FOR: Cllr. B. Davitt, Cllr. D. Jones, Cllr. S. Jordan, Cllr. D. Keeley, Cllr. C. Petrie, Cllr. L. Preece, Cllr. L. Prescott & Cllr. S. Thomas.

AGAINST: None.

ABSTAINED: None.

19:06 CLLR. B. DAVITT REJOINED THE MEETING.

Council agreed to get a quote on adding shelving to the red phone box in Cwmgors for it to be used as a Community Library and for signage promoting the Community Council and Y Lolfa who have agreed to initially stock it with books.

182. REPORTS (ITEM 17):

a) ATTENDANCE REGISTER

For information only.

b) PAYMENTS

Cllr. D. Jones queried the frequency of the grass cutting contract... Chair/Acting Clerk confirmed it is six cuts a year, one every other month.

183. RFO REPORT (ITEM 18):

Cllr. C. Petrie (RFO) advised he has not had a chance to look at the accounting quotes, he has looked into historic payments to Rialtas.

Cllr. C. Petrie (RFO) advised Council that he is resigning as RFO with immediate effect, Cllr. C. Petrie will hand over to new RFO and offer assistance. Advised this is not related to the update from Audit Wales as mentioned under Chairs Announcements. Cllr. C. Petrie feels he has done enough on this front in the last 15 months.

Council's internal auditor has our documents so we are unable to go to another internal auditor.

All RFO can offer is the annual returns in an unaudited state and his accompanying report.

RFO is no longer confident of his previous annual returns.



RFO is awaiting response from SBUHB regarding outstanding payments.

Cllr. B. Davitt & Cllr. S. Jordan thanked Cllr. C. Petrie for his work as RFO.

184. CORRESPONDENCE (ITEM 19):

No Correspondence.

185. PLATES (ITEM 20)

No Plates to discuss.

186. ANY OTHER BUSINESS (ITEM 21):

Cllr. L. Prescott would like to look into available grants for EV Charging Points at GCG & Lower Brynamman Community Centres, there is also potential to charge a carrier fee which can add up over time to contribute to community endeavours.

Cllr. B. Davitt initiated a discussion about in-person meetings, Chair explained that internet has changed at Cwmgors Community Centre and this seems to be causing some issues with Zoom, because of this all meetings are going to be online as we don't have hybrid functionality until the issue can be resolved, the Council are not the account holder and none of the other Community Centres have Wi-Fi. Cllr. B. Davitt may raise this in his role on the Cwmgors Management Committee.

187. URGENT ITEMS (ITEM 22):

a) PAINTING GCG COMMUNITY CENTRE

19:25 CLLR. L. PRESCOTT LEFT THE MEETING.

MOTION: TO PAY THE TEMPORARY CARETAKER 30 HOURS, AT TIME AND A HALF (£18 P/H) TO PAINT GCG CENTRE OVER THE FOUR DAY EASTER BANK HOLIDAY WEEKEND WHEN THE CENTRE IS CLOSED.

APPROVED

PROPOSED BY: Cllr. D. Keeley

SECONDED BY: Cllr. D. Jones

FOR: Cllr. B. Davitt, Cllr. D. Jones, Cllr. S. Jordan, Cllr. D. Keeley, Cllr. C. Petrie, Cllr. L. Preece & Cllr. S. Thomas.

AGAINST: None.

ABSTAINED: None.

19:25 CLLR. L. PRESCOTT REJOINED THE MEETING.

b) BUSINESS BARCLAYCARD

MOTION: TO APPLY FOR A BUSINESS BARCLAYCARD TO PAY FOR ORDERS SO AS TO BE ABLE TO LIST THE BILLING ADDRESS AS THE COUNCIL OFFICE IN ORDER TO ALLOW US TO CLAIM VAT BACK ON EXPENSES.

APPROVED



PROPOSED BY: Cllr. L. Prescott

SECONDED BY: Cllr. D. Keeley

FOR: Cllr. B. Davitt, Cllr. D. Jones, Cllr. D. Keeley, Cllr. C. Petrie, Cllr. L. Preece, Cllr. L. Prescott & Cllr. S. Thomas.

AGAINST: None.

ABSTAINED: Cllr. S. Jordan.

188. NEXT MEETING (ITEM 23):

a) 18:30 on Tuesday, 12th March 2024, Ordinary Meeting via Zoom.

189. MEETING ADJOURNED: 19:35

SIGNED: _____

DATE: ___/___/___

DRAFT